

Human Resources Generalist Jagemann Precision Plastics

Location: Murfreesboro, Tennessee

Industry: Manufacture of Plastics

Type: Fulltime

Jagemann Precision Plastics, a premier manufacturer of plastic injection moldings located in Murfreesboro, TN, is seeking a Human Resources Generalist. Family owned since 1946, we pride ourselves on offering a climate controlled environment, a culture of continuous improvement, a relaxed work environment with supportive management, and flexible policies.

Our fast-growing, technologically-driven manufacturing area is seeking a Maintenance Technician. This position will provide the successful candidate with the chance to apply their knowledge, learn new skills and work as a team within a clean and safe environment. The ideal candidate for this role has experience in the manufacturing sector, pays strong attention to detail and is committed to workplace safety.

Major task and responsibilities:

This position is responsible for performing HR-related duties on a professional level and works closely with senior HR management. This position carries out responsibilities in safety, workers compensation, employee benefits, employee relations, training, performance management, onboarding, policy implementation and recruitment/employment including employment law compliance.

Effectively communicate Human Resources information to employees. Assists in the development and implementation of personnel policies and procedures. Handles employee relations, EAP counseling, outplacement counseling and exit interviewing.

Helps in administering benefits plans and programs, which will include conducting annual open enrollment meetings, ensuring employees are properly educated on plan offerings, and enrollments are completed for each eligible employee.

Facilitates or provides training (including new hire orientation) to the workforce. Maintains training records and compiles reports from the database.

Helps maintain OSHA workplace compliance and develop workplace safety programs. Chairs the safety team meetings and helps develop safety skills and training. Maintains injury/incident/ investigation reports

Recommends new approaches, policies, and procedures to effect continual improvements in efficiency of department and services performed and develops department goals, objectives, and systems.

Jagemann offers an excellent benefits package: **NO WAITING for benefits. ALL available day one of employment**

- Choice of Medical plans
- Dental and vision plans
- Company paid short term disability – 80% of base
- Company paid long term disability
- Company paid term life insurance
- Flexible spending accounts
- Additional voluntary term life available
- Roth and traditional 401(k) plan
- Vacation awarded immediately upon hire
- 10 paid holidays
- 7.5% shift differential for 2nd and 3rd shifts
- Additional earned vacation for 2nd and 3rd shifts
- Education assistance plan
- Career development and progression
- Flexible, employee-friendly policies and work environment

Starting base is dependent on skills and experience. Manufacturing experience and a solid attendance record is desired. Interested candidates should send a resume to ROfarrell@jagemann.com or click on [Jagemann Precision Plastics Employment Application](#) on our employment web page.

Jagemann Precision Plastics is an Equal Opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national or ethnic origin, sexual orientation, gender identity or expression, age, disability, veteran status or other characteristics protected by law.

