

Auto Lead - 2nd shift

Jagemann Precision Plastics
Murfreesboro, TN 37129

This role does not have supervisory responsibility. This role is responsible for maintaining/running machines.

Job Requirements:

- Mold Setup Experience
- Ability to troubleshoot injection molding machines.
- Moderate computer skills - Microsoft office.
- First and Foremost

A leader must set an example of attendance, behavior, attitude, drive and dedication to the company that can only be viewed by others as exemplary.

EXPECTATIONS BEFORE THE SHIFT STARTS

- A leader must communicate with the previous shift leader (or acting leader) about any issues and concerns that can affect the shop's safety, quality, cost or production goals
- A leader is expected to read and respond to e-mails prior to the start of their shift
- A leader should determine what the teams priorities are for the scheduled work day

This can be determined by late lists, priority list, the priority of the previous shift, or direction given by the leaders supervision or management

EXPECTATIONS FOR QUALITY

- A leader is responsible establishing the best method of producing quality parts when machine issues arise
- A leader is responsible for contacting the quality department when several checked parts do not conform to the quality guidelines.
- A leader should immediately call their manager and perform corrective action to any team member that is intentionally causing damage to company property or its products.

ONLINE / OFFLINE EXPECTATIONS

- A leader is expected to keep the flow of material to the technicians online
- A leader must set break times and lunch times for the team and ensure the team members are returning to their place online at the proper times.

A leader must ensure that team members are not spending more than the allotted times at breaks and lunch.

- A leader may replace a team member during bathroom breaks or any other need that may have a member leave the work area but should not remain online as long as manpower is available to fill all workstations that are currently running

If orders are late or it is questionable if the order will ship in time, a leader must be online working and demonstrating the orders urgency

- A leader is responsible to backfilling line shortages and changing the way the line is supplied when needed, due to manpower issues
- A leader is responsible for ensuring that the team members are keeping their work stations and the overall shop floor free of clutter and in proper order
- A leader must ensure that all team members are wearing the proper Personal Protective Equipment while on the shop floor

STITUTIONAL EXPECTATIONS

- A leader should always conduct themselves in an appropriate manner when addressing other team members, customers or other members of the management team
- A leader is expected to follow the no tolerance guidelines for drug use and immediately send home any team member found breaking the no tolerance guideline

The manager is to be notified right away if a team member has violated this policy

- A leader should always refrain from violence and work to prevent violence in the workplace to the best of their abilities
- A leader should not participate in or promote activities that can be considered detrimental to the company and its ability to remain competitive
- A leader should always conduct themselves in an appropriate manner when addressing other team members, customers or other members of the management team

MACHINERY EXPECTATIONS

- A leader is expected to understand the operations and capabilities of the equipment in their area
- A leader must understand the priority and need of production items that require them to start-up, run, and monitor equipment that may not have the current capabilities of running at its normal rates
- If a machine is down for issues that require maintenance, it is the responsibility of the leader to find productive the most productive work available for the team member assigned to the machine to do.
- When a machine goes down for tooling or maintenance, a leader is responsible for entering a work order for the repair work and contacting the proper department for the fix

EXPECTATIONS FOR COMMUNICATION

- A leader must be able to understand the priority and the urgency of production requirements and communicate that urgency onto the team
- A leader or supervisor is expected to communicate major issues, incidents or downtime to their manager.

o Major issues, incidents and downtime include but are not limited to

- 1) 30 minutes or more of unplanned downtime due to machine issues
- 2) Defective parts that exceed more than 10% of the parts reviewed
- 3) Inappropriate or combative behavior between team members
- 4) Part shortages or potential part shortages

5) Dangerous conditions that can involve the health or safety of the team

6) Suspicious activities of team members that may prolong production requirements

Job Type: Full-time

Experience:

- injection mold setup: 1 year
- injection mold troubleshooting: 1 year
- Microsoft office: 1 year

Location:

- Murfreesboro, TN

Language:

- English

Required work authorization:

- United States

Shifts:

- Evening